

Job Description & Person Specification

Job Title:	Teacher
Service / Provision:	Connex
Job Family:	Teaching and Learning
Line Manager:	Principal or delegated member of SLT
Salary Grade:	MPS - UPS
Annex:	Please ensure you refer to Annex 1 with this job description

To teach pupils within the alternative provision while leading and managing a team of Teaching Assistants effectively. To be involved in school development work and carry out other such associated duties as are reasonably assigned by the Principal.

The job description is to be performed in accordance with the provisions of the School Teachers pay and Conditions of Service Document and within the range of duties set out in that document so far as relevant to the post holder's title and salary grade. The post is otherwise subject to the Conditions of Service for School Teachers in England and Wales (the burgundy book) and to locally agreed conditions of employment.

Key accountabilities, duties and responsibilities

Leadership & Management

- To provide examples of good and outstanding teaching practice; including preparation and planning, classroom management and the maintenance of effective working relationships with pupils and colleagues
- To support the effective deployment and direction of Support Staff both on and off site and support the development of an effective team
- To implement agreed school policies and guidance
- To support the School Improvement Plan and contribute to the strategic vision of the Principal and Governors
- To participate in meetings which relate to the school's management, curriculum, administration or organisation
- To communicate and co-operate with specialists from outside agencies to provide an effective multi-agency service and prepare reports on the needs of individual pupils as requested
- To participate in the performance management system for the appraisal of their own performance, or that of other teachers and support staff

Personal Development

- To set and evaluate individual termly targets and to maintain records of achievement for each learner, in consultation with colleagues
- Provide reports and assessments for each learner in accordance with school policy and for a range of audiences, including a detailed report prior to the learner's annual review
- To ensure that effective communication is maintained with parents/carers about their child's welfare, progress and participation in our school community
- To ensure learners are prepared for life in their community

Quality of Education

- To undertake a full-time commitment with learners who have a diagnosis of Social Communication and Interaction Difficulties (SCID), complex needs and/or Autistic Spectrum Disorder and behavioural and social difficulties

- To implement and develop the provision curriculum with the Senior Leadership Team
- To demonstrate good subject knowledge and adapt teaching as necessary to ensure access for all learners
- To ensure that there are appropriate schemes of work and effective teaching strategies which cater for learners with a wide range of complex needs
- To provide a stimulating classroom environment, where resources can be accessed appropriately by all learners

Behaviour & Attitudes

- Support strategies which promote high standards of behaviour
- Promote and Safeguard the safety and welfare of all learners
- To maintain a safe and secure environment for learners, in accordance with the school's behaviour policy
- To ensure learners have high attendance and are punctual

Tasks/duties	Essential	Desirable
Qualifications & Training	<ul style="list-style-type: none"> • Qualified Teacher Status • Appropriate experience as a class teacher. • Experience in using IEPs and carrying out pupil assessments • Understanding of Special Educational Needs 	<ul style="list-style-type: none"> • Further SEN Qualifications e.g. PECs, TEACCH • Experience of teaching a wide range of SEN learners (in both age and ability) • Experience of P Levels and the coordination of a specific subject
Knowledge & Experience	<ul style="list-style-type: none"> • Knowledge & understanding of SEN issues. • Good ICT Skills Ability to use ICT to promote learning • Monitoring and evaluating standards • Generating best practice 	<ul style="list-style-type: none"> • Experience of developments relating to assessment of relevant learner groups • Knowledge of differing teaching and learning styles
Skills & Abilities	<ul style="list-style-type: none"> • Good communication skills • Ability to relate to people at all levels • Caring and understanding approach • Ability to set targets, meet deadlines and work under pressure • Adaptable and versatile approach • Imaginative approach to parental and other community involvement • Flexibility, enthusiasm to embrace change • Commitment to continue the process of raising standards • Commitment to the provision and learners • Commitment to developing strong community links 	<ul style="list-style-type: none"> • Ability to contribute to extra-curricular activities • Up to date knowledge of educational trends • Interests other than education

