

Job Description & Person Specification

Job Title:	Unqualified Teacher
Service / Provision:	Connex
Job Family:	Teaching and Learning
Line Manager:	Headteacher or delegated member of SLT
Salary Grade:	UQ1 - UQ6
Annex:	Please ensure you refer to Annex 1 with this job description

To teach pupils with the support of a qualified teacher while leading and managing a team of Teaching Assistants effectively. To be involved in school development work through membership of a designated curriculum group and carry out other such associated duties as are reasonably assigned by the Headteacher.

Key accountabilities, duties and responsibilities

Leadership & Management

- To provide examples of good and outstanding teaching practice; including preparation and planning, classroom management and the maintenance of effective working relationships with pupils and colleagues
- To support the effective deployment and direction of Teaching Assistants both on and off site and support the development of an effective team
- To implement agreed school policies and guidance
- To support the School Improvement Plan and contribute to the strategic vision of the Head Teacher and Governors
- To participate in meetings which relate to the school's management, curriculum, administration or organisation
- To communicate and co-operate with specialists from outside agencies to provide an effective multi-agency service and prepare reports on the needs of individual pupils as requested
- To participate in the performance management system for the appraisal of their own performance, or that of other teachers and teaching assistants

Personal Development

- To set and evaluate individual termly targets and to maintain records of achievement for each pupil, in consultation with colleagues
- Provide reports and assessments for each pupil in accordance with school policy and for a range of audiences, including a detailed report prior to the pupil's annual review
- To ensure that effective communication is maintained with parents/carers about their child's welfare, progress and participation in our school community
- To ensure pupils are prepared for life in their community

Quality of Education

- To undertake a full-time commitment with pupils who have a diagnosis of Social Communication and Interaction Difficulties (SCID), complex needs and/or Autistic Spectrum Disorder and behavioural and social difficulties
- To implement and develop the school curriculum with the Senior Leadership Team
- To demonstrate good subject knowledge and adapt teaching as necessary to ensure access for all pupils
- To ensure that there are appropriate schemes of work and effective teaching strategies which cater for pupils with a wide range of complex needs

- To work with the class teacher to provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils

Behaviour & Attitudes

- Support strategies which promote high standards of behaviour
- Promote and Safeguard the safety and welfare of all pupils
- To maintain a safe and secure environment for students, in accordance with the school's behaviour policy
- To ensure pupils have high attendance and are punctual

Tasks/duties	Essential	Desirable
Qualifications & Training	<ul style="list-style-type: none"> • GCSE Maths and English Grade C or 4 and above • Be inspired to undertake further professional development • Knowledge and understanding of meeting the needs of non-verbal pupils and developing their language & communication skills 	<ul style="list-style-type: none"> • Evidence of further training in SEND or Autism • Experience of working with children having Autism • Have experience of leading in-service training. • Classroom teaching experience
Knowledge & Experience	<ul style="list-style-type: none"> • Can demonstrate you are a team player and enjoy working as part of a team • Be committed to inclusion • Good ICT Skills • Experience of working with CYP having SEND • Experience of working with a wide range of ages and abilities – individually and in groups 	<ul style="list-style-type: none"> • Experience of leading a team and building positive working relationships with them • Have evidence of having successfully implemented inclusive practice in your work • Successful experience of delivering ICT skills to SEND pupils across the curriculum
Skills & Abilities	<ul style="list-style-type: none"> • Have a keen desire to support the pupils and the school in achieving the ambitious targets we set • Ability to gain the trust of parents • Flexibility and ability to rise to any challenge with a smile • A good sense of humour 	<ul style="list-style-type: none"> • Evidence of having successfully achieved ambitious targets in your career thus far • Experience of working positively with parents • Have a proven track record of stamina and resilience