

Job Description & Person Specification

Job Title:	SEND Teacher
Service / Provision:	Wyndham Park Infants School
Job Family:	Teaching Staff
Line Manager:	Head of Education Provision (HoEP)
Salary Grade	MPS - UPS
Annex	Please ensure you refer to Annex 1 with this job description

To teach children & young people CYP within the Education Provision (EP) while leading and managing a team of classroom assistants effectively. To be involved in EP development work and carry out other such associated duties as are reasonably assigned by the Head of Education Provision (HoEP).

The job description is to be performed in accordance with the provisions of the 'School Teachers pay and Conditions of Service Document' and within the range of duties set out in that document so far as relevant to the post holder's title and salary grade. The post is otherwise subject to the 'Conditions of Service for School Teachers in England and Wales' (the burgundy book) and to locally agreed conditions of employment.

Key accountabilities, duties and responsibilities

- To be accountable for achieving the highest possible Teachers' Standards in work and conduct
- To the CYP for whom you are responsible at any one time; for ensuring effective learning and good behaviour and safety – the Safeguarding of all CYP is a key responsibility
- To abide by the Brunel Code of Conduct
- To have secure and up-to-date knowledge of Maths and English, (EYFS where advertised) and be able to teach the curriculum with a multi-sensory approach
- To parents and CYP; for ensuring effective and constructive home/EP links
- To the employee team; for your own professional development and support for theirs
- To the Senior Leadership Team (SLT); for professionalism and promoting a positive image of the EP
- To the community; to achieve positive partnerships with other EPs, agencies and community groups and be a proud ambassador for Brunel
- To be committed to inclusion

Key Tasks

- To prepare for, provide and review class-based activities that lead to the effective education of the CYP in your charge and to develop in them the ability to take responsibility for their own learning
- To prepare, implement and review individual programmes and schemes of work in consultation with key employees and support professionals and in line with the curricular objectives of the EP
- To provide the HoEP with planning of all activities on a short, medium and long term basis
- To line-manage the provision of quality displays in well-organised and efficient classrooms and in the wider EP environment
- To contribute to in-service training
- To have a responsibility to develop and maintain a home/EP partnership which is harmonious and constructive

- To consult with parents and inform them of their child's progress and achievements
- To ensure the good behaviour, safety and security of all CYP in your care and to develop within them positive attitudes towards others and the environment
- To deploy, direct and consult with classroom assistants effectively and ensure sensitivity and responsiveness to the CYP developing needs
- To keep effective records of progress of class and individual achievement in accordance with the EP's policy on record keeping
- To report and contribute to the Statutory Review of Education and Health Care Plans (EHCP)
- To be fully involved in the assessment and testing of CYP in your care, following agreed EP policy
- To participate in further training and the development of your own professional skills and knowledge
- To take responsibility for at least one subject specialism
- To support other employees and share knowledge in areas of particular expertise
- To ensure the most efficient use of all resources
- To contribute to the pastoral work within the EP
- To demonstrate and promote the EP vision and values and the British values

Tasks/duties	Essential skills	Desirable skills
Qualifications & Training	<ul style="list-style-type: none"> • Have Qualified Teacher Status 	<ul style="list-style-type: none"> • Knowledge and practical experience of implementing TEACCH • Have Early Years' experience
Knowledge & Experience	<ul style="list-style-type: none"> • Have experience in the teaching of CYP with Special Educational Needs and Disabilities (SEND) and have an understanding of Autism and associated barriers to learning • Knowledge and understanding of meeting the needs of non-verbal CYP and developing their language & communication skills • Have experience and understanding of practice and principles for Safeguarding children and young people (CYP) or vulnerable adults within an educational setting 	<ul style="list-style-type: none"> • Have experience of working within the new Ofsted framework • Experience of managing support staff and building positive working relationships with them • Have experience of leading in-service training • Experience of working positively with parents • Have evidence of having successfully implemented inclusive practice in your work • Sound knowledge & practical experience of teaching/using PECS, Signalong & Intensive Interaction • Have a good understanding and be able to demonstrate supporting CYP with Sensory Processing Disorders
Skills & Abilities	<ul style="list-style-type: none"> • Be willing to follow the EP Safeguarding Policy and procedures and undertake mandatory Safeguarding training as directed by the school 	<ul style="list-style-type: none"> • Have stamina and resilience • Able to teach ICT skills to SEND CYP across the curriculum